SUPERVISORY LEADERSHIP.

INTRODUCTION

Our Leadership Skill Development program has been designed with the essentials in making future leaders with the focus on mind-set, skill-set and tool set. Participants will be equipped with these essential skills to yield high values oneself as well as the organization. ll sets to add value for yourself and the organization. As a bottom line, this gives great benefit to the individual, the team they work with and finally success of organization they are in as a reflection of a highly efficient and excellent employee and team. Fostering an attitude of appreciation for lifelong learning is the key to workplace success. Continuously learning and developing one's skills and workability in a team ensures success of an individual and the organization. In this program, participants will be exposed and trained on keys elements required for self and team development.

METHODOLOGY: class room training supported by video presentation, workshop based on relevant topics to allow participants to demonstrate learnings, review and refresh sessions, presentation by participants. Outdoor team activities.

KEY COMPETENCIES: Accountability and Dependability, Making Judgement and Decision Making, Communication, Adaptability and Flexibility, Ethics, Leadership.

WHO SHOULD ATTEND?

Executives, Supervisors, Managers and everyone working in a team.

DURATION : 5 DAYS (LECTURES AND ASSIGNMENTS) IN MODULAR SCHEDULE

COURSE OBJECTIVE

Our key deliverables at the end of this training session, participants will be able to;

1. To improve on their key skills in decision making
2. To enhance teamwork
3. To realize their value as a member of a successful team
4. To develop skills on efficient work place organization
5. To deal with changes through change management
6. To understand the importance of self-motivation

COURSE OUTLINE

Module1: Motivate Today's Employees

- Developing your people
- Managing People with IQ, EQ and SQ
- Setting and Identifying Priorities
- Be an effective Delegator
- Promotion by Performance
- Face – Be Sincere
- Smile – Build Relationships
- The Difference between Management and Leadership

Module 2: Leadership Best Practices

- Being Responsible
- Create an environment where Problem Analysis replaces Blame
- Do not be bullied by experts and elites. Experts often possess more data than good judgment.
- Don't be afraid to challenge the pros, even in their own backyard
- Strategy Equals Execution
- You do not know what you can get away with until you try
- Keep looking below surface appearances
- Growing the best people will accomplish great things
- Real power is the ability to influence and inspire people.
- Do not have a big ego. Be willing to grab new responsibilities.
- The situation dictates which approach best accomplishes the company's mission.
- Perpetual optimism is A force multiplier
- Good leaders hire good people and retains only good people
- Great Leaders are almost Always great simplifiers
- Once the information to make a decision is in the 40 - 70 probability range, go with your gut
- Shift the power to the line people, keep Top management to a minimum
- Have Fun In Your Management
- Being A Leader Is Lonely (The buck stops here)

Module 3: Situational Leadership

- Understanding Organizational Culture
- 4 Leadership Styles
- Recognizing Performance by Competence and Commitment
- Development Phases in Leadership

Module 4: Work Place Organization

- Why 5S is very Important
- Definition of each "S" and Activity
- 5S System and Process

Module 5: Change Management

- What is Change Management
- Principles of Change
- Effective Change Management Technique

Module 6: Operations Excellence

- Recognizing & Eliminating WASTE in process
- Values in the composition of tasks in a process
- Effective Resource Management

Thank you